



## City of Pittston Office of Code Enforcement

City Hall 35 Broad Street, Pittston, PA 18640

(570) 883-9906 [www.pittstoncity.org](http://www.pittstoncity.org)

# **FIRE AND SAFETY INSPECTION PROGRAM**

NOVEMBER 28, 2016

Dear Property Owner:

Our records indicate that you are the owner of a commercial, industrial, institutional, educational or mixed-use property or unit in the City of Pittston.

This is to inform you that Pittston City Code Chapter 248 requires that each of the aforementioned properties in the City of Pittston be inspected every two (2) years.

\$100.00	Fire and Safety Compliance Inspection Certificate for Commercial, Industrial, Educational and Institutional Structures, to 1,000 Square feet in size
\$150.00	Fire and Safety Compliance Inspection Certificate for Commercial, Industrial, Educational and Institutional Structures, 1,001 to 12,000 Square feet in size
\$200.00	Fire and Safety Compliance Inspection Certificate for Commercial, Industrial, Educational and Institutional Structures, 12,001 and larger square feet in size

The first inspection is due now for each commercial property or unit and the biennial fee per unit is as listed above through December 31, 2016.

**Please contact the City of Pittston Fire Inspector at (570) 362-4158 to make arrangements to inspect your commercial property or unit.**

**Enclosed are forms that must be completed and submitted along with the required fee to the City of Pittston Code Enforcement Office prior to your scheduled inspection.**

Please note that the property owners who fail to comply with this ordinance are subject to citations with fines and other penalties.

Thank you for your cooperation.

William Williams

Fire Code Inspector



## City of Pittston Office of Code Enforcement

City Hall 35 Broad Street, Pittston, PA 18640

Phone: (570) 362-4158 Fax: (570) 602-1451 www.pittstoncity.org

### Application For Fire And Safety Inspection

Date: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Property Location: \_\_\_\_\_

Property Manager Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

*If other than the owner or manager provide the following:*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

#### **FOR NON-COMMERCIAL PROPERTIES**

I certify that my property located at \_\_\_\_\_ is not a Commercial property.

Property is currently not a commercial, industrial, educational or mixed-use property.

Property has no buildings and is an unused vacant lot.

Owner or Representative Signature: \_\_\_\_\_

*If representative signs, provide the following:*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_