



## Day Volunteer / Community Service Waiver

(Please Print Clearly)

### Personal Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone #: \_\_\_\_\_ Alternate Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

### Parental/Guardian Consent (Please complete this section if under 18 years of age)

Name of Parent/Guardian: \_\_\_\_\_ Relationship: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_ Cell/Alternate Phone #: \_\_\_\_\_

I hereby give \_\_\_\_\_ permission to volunteer at a Proud to be Pittston event.

I also give consent to take whatever emergency steps are necessary to safeguard the health and welfare of my child.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

### Emergency Contact

In the event of an emergency, please list below the person you would like us to contact:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Primary Phone #: \_\_\_\_\_ Alternate Phone #: \_\_\_\_\_

### Volunteer Guidelines & Safety Information

Please read and initial the information below. (If under 18 years of age, both volunteer and parent/guardian initials are needed.)

\_\_\_\_\_ Volunteers are expected to dress for the weather if working outdoors. This includes hats, gloves, insulating layers or other clothing as appropriate.

\_\_\_\_\_ Ticks, mosquitoes, poison ivy and other natural hazards may be present in outdoor work areas. Volunteers should bring insect repellent and sun screen as needed, and wear protective clothing.

\_\_\_\_\_ Any safety or health concerns should immediately be brought to the attention of a staff member.

### Waiver and Release of Liability, Indemnification and Hold Harmless Agreement

This Waiver and Release of Liability, Indemnification and Hold Harmless Agreement ("Agreement") is between the Volunteer and the City of Pittston and its elected officials, employees, agents, assigns, legal representatives and affiliated authorities/boards/committees.

As a volunteer I hereby understand and agree to the following:





## Community Service Volunteer Guidelines

### *General Guidelines*

- All community service volunteers must complete a day waiver before volunteering.
- Outdoor work is performed year-round, in both hot and cold weather. Volunteers are expected to dress accordingly for the day's weather and should anticipate getting dirty. Volunteers are encouraged to bring a refillable water bottle to stay hydrated while working.
- There will be no location for volunteers to secure their personal belongings (i.e. purses or backpacks), so please plan accordingly.
- Volunteers must be signed in and signed out by a staff member.
- All breaks must be approved by a staff member. Volunteers need to be signed out before leaving.
- By request, a letter of verification detailing the number of hours worked and the tasks completed, will be provided upon completion of service hours.
- The City of Pittston reserves the right to dismiss any volunteer who is not following the provided guidelines or whose work performance and/or behavior is unacceptable.