



# City of Pittston

OFFICE: (570) 654-0513

OFFICE OF CODE ENFORCEMENT  
35 BROAD STREET, PITTSBURGH, PA 18640

FAX: (570) 602-1451

## CODE APPEALS BOARD APPLICATION

For appeals pursuant to the Building Code/Uniform Construction Code and the City Property Maintenance Code

**TYPE OF APPEAL:**                      PROPERTY MAINTENANCE CODE                      UCC/BUILDING CODE

**ADDRESS SUBJECT TO THE APPEAL:** \_\_\_\_\_

**PROPERTY OWNER:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**APPLICANT NAME:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**DATE OF INITIAL ENFORCEMENT ACTION:** \_\_\_\_\_

**CODE SECTIONS BEING APPEALED:** \_\_\_\_\_

**BASIS FOR APPEAL (ATTACH ADDITIONAL NARRATIVE AS NEEDED):** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I hereby certify that the information provided on this application is true and correct.

**APPLICANT'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **ADDRESS:** \_\_\_\_\_

(Being the person making the above application on behalf and with the full authority of the owner.)

**PLEASE NOTE:**

- In accordance with the fee schedule set by Resolution of the City Council, a non-refundable fee of \$500.00 must be paid to "City of Pittston" before an appeal application will be accepted and processed.
- Appeals must be filed within twenty (20) days of the date of the enforcement action.
- A copy of the Enforcement Action Notification or Inspection Report from the Code Enforcement Officer or Building Code Official must be submitted with this application.
- You will be informed in writing of the date and time of you code appeal hearing. The applicant or representative designated in writing must appear in person before the Code Appeals Board or the appeal will be dismissed.
- Notice of the appeal and hearing will be published in a newspaper of general circulation prior to the hearing in accordance with commonwealth law.