



## Farmer/Vendor Application 2020

Please complete this form and return with the necessary proof of insurances and health certificates, if applicable, by June 18, 2020 to Pittston City Farmers Market c/o Downtown Pittston Partnership, 71 South Main Street, Pittston, Pa 18640

**The mission of the Pittston Farmers Market** is to bring fresh, local, healthy food to Pittston; to foster economic development in the City; to promote Pittston and its events, businesses, artists and musicians; and to provide a community gathering place and to recognize the hard work of our local farmers.

Farm/Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Farm/Business Address: \_\_\_\_\_

\_\_\_\_\_

Business Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Type of Vendor: \_\_\_\_\_

Schedule Preference: \_\_\_ Weekly \_\_\_ Bi-Weekly \_\_\_ Other

Months Available \_\_\_\_\_

Certified Organic: \_\_\_ Yes \_\_\_ NO

Are you licensed to participate in the SNAP program? \_\_\_ Yes \_\_\_ NO

Are you licensed to participate in the Farmers Market Nutrition Program (FMNP)? \_\_\_ Yes \_\_\_ NO

Will you need electricity at our Market? \_\_\_ Yes \_\_\_ NO: Vendors must supply a UL approved cord. There is a \$10 charge per market for use of the on-site electrical.

Do you have product liability Insurance? \_\_\_ Yes \_\_\_ NO

If you answered yes to the above liability Insurance question, please provide the following information:

Insurance Company: \_\_\_\_\_

Name of Policy Holder: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## PITSTON CITY FARMER'S MARKET

### Application and Sales Requirements:

- Vendors must complete a Pittston Farmers Market application for approval by the Committee.
- Food Vendors (other than produce providers) must comply with Act 106 general guidelines.
- Vendors are permitted to resell items grown locally by other vendors as long as these items do not exceed 25% of your goods, unless otherwise approved by the Committee in advance. Resale may be disallowed if that item is available from another vendor. All items being resold must be identified with a sign indicating their origin.

### Dates/Times:

- The Pittston Farmers Market runs on Tuesdays from July 7<sup>th</sup> thru November 24<sup>th</sup> from 9 a.m. to 2 p.m.
- The Market is open rain, shine, or in any case of inclement weather.
- All booths must be set up and ready to sell by 9 a.m. for opening.
- If you can't make it, you must notify Mary Kroptavich at 570-299-7543. All vendors must remain set up for business until 1:30 p.m., when breaking down can begin.

### Location and Setup:

- 10' x 10' tents are required, and each tent leg must be secured with a weight or weight bag of at least 20lb or more. That means one tent requires four 20-lb weights; two tents require eight 20-lb weights. Please **DO NOT USE** dumbbells, coolers, products, or other items, or tie the tent legs to vehicles. Because safety is our primary concern, a committee member reserves the right to remove unsecured or unsafe tents.
- We encourage vendors to have attractive booths featuring signs showing your name and business location. Vendors must supply their own tents, tables, tablecloths, etc. For their setup.
- Vendors should have all prices visible.
- Vendors are entirely responsible for their own booth setup and breakdown. You must collect your garbage and trash at the end of the Market and dispose of it off-site. **DO NOT USE the Markets trash bins.**

### Fees:

- The 2020 Season vendor fee for a total of 21 weeks is \$200 for one space or \$350 for two spaces. Weekly vendor fee is \$25 for one space or \$40 for two.
- If you need electricity, please indicate this on your application. There will be a \$10 charge per Market for electrical use. Gas generators are not permitted.
- Payment to be made out to The Pittston Farmers Market, 71 South Main Street, Pittston Pa 18640, Attn: Mary Kroptavich