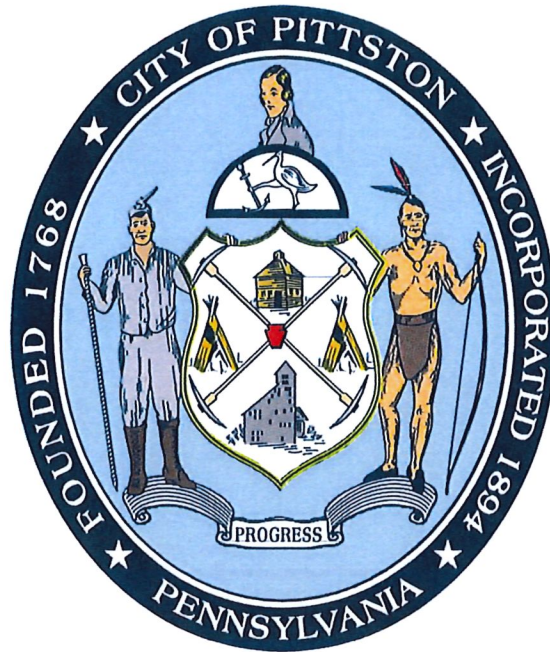


4536180 · WORKERS COMP-BUS IMP DISTRICT	\$1,000	\$0
4536192 · OVERTIME-BUS IMPROV DISTRICT	\$1,500	\$0
4536240 · BUS IMP DIS--EMPLOYEE CLOTHING	\$500	\$0
4566200 · LIBRARY-SUPPLIES	\$200	\$200
4566361 · WVSA-LIB SEWER & STORMWATER	\$750	\$750
4566370 · REPAIRS & MAINT.-LIBRARY	\$1,700	\$1,000
4566450 · CONTRACTED SERV.-LIBRARY	\$550	\$500
4566480 · LIBRARY CONTRIBUTION	\$38,000	\$38,000
4566600 · CAPITAL CONTRUCTION-LIBRARY	\$1,700	\$0
4576700 · CIVIL AND MILITARY CELEBRATION	\$2,000	\$2,000
4576710 · SPECIAL EVENTS	\$150	\$150
4576720 · SHOWMOBILE INSURANCE	\$300	\$300
4576730 · SHOWMOBILE MAINTENANCE	\$4,600	\$500
4616080 · CAPITAL CONSTRUCT/DEMOLITION	\$30,500	\$30,000
4656100 · MAIN STREET MANAGER-SALARY	\$0	\$30,900
4656150 · EMPLOYEE BENEFITS-MAIN ST. MGT	\$0	\$8,500
4656160 · PAYROLL TAXES-MAIN ST.	\$0	\$2,400
4656180 · WORKER'S COMP-MAIN	\$0	\$600
4656200 · SUPPLIES-MAINSTREET	\$0	\$3,500
4656320 · COMMUNICATION-MAIN	\$0	\$720
4656420 · MAIN STREET-DUES & SUBSCRIPTION	\$0	\$100
4656460 · MEETINGS AND CONFERENCES	\$0	\$2,500
4716200 · TERM BOND/NOTE- PRINCIPLE	\$7,300	\$0
4726101 · SERIES 2014-B INTEREST	\$10,600	\$0
4726102 · SERIES 2014-C INTEREST	\$13,300	\$0
4726103 · SERIES 2014-D INTEREST	\$0	\$0
4726104 · SERIES 2015-CIT HALL ENERGY SAV	\$95,112	\$95,112
4726105 · SERIES 2015A LOAN PAYMENTS	\$60,912	\$60,912
4726106 · ST LIGHT ENERGY SAVINGS LOAN	\$80,187	\$80,187
4726107 · SERIES 2017-LCCC PROJECT LOAN	\$111,900	\$111,900
4726108 · SERIES 2017A-SULLIVAN PARK LOAN	\$21,000	\$19,500
4726109 · USDA LOAN 97-04-INTEREST ONLY	\$61,250	\$52,780
4726110 · SERIES 2018 B-POLICE PEN. NOTE	\$71,713	\$71,435
4726111 · SERIES 2018 C-POLICE PEN NOTE	\$185,700	\$186,027
4726112 USDA LOAN 2019A CITY HALL	\$0	\$72,223
4726114 USDA LOAN 2019B CITY HALL	\$0	\$44,296
4726115 USDA LOAN 2019 LIBRARY	\$0	\$68,753
4726113 FIREHOUSE PURCHASE LOAN	\$0	\$84,108
4726200 · TERM BOND/NOTE INTEREST	\$1,300	\$0

4726600 - TAX ANTICIPATION NOTE INTEREST	\$12,000	\$15,000
4766000 - DEBT ISSUANCE COSTS/FEEs	\$45,000	\$500
4840004 - EQUIPMENT BREAKDOWN INS	\$2,000	\$1,500
4846000 - INS. PREMIUM- GENERAL LIABILITY	\$100,000	\$100,000
4846001 - INLAND MARINE INS	\$6,000	\$5,000
4846002 - FIRE PROPERTY INS	\$12,000	\$16,000
4846003 - CRIME INS	\$1,500	\$1,500
4846004 - CYBER INSURANCE	\$2,500	\$2,500
4846100 - INSURANCE CLAIM REIMB	\$4,000	\$1,000
4896000 - OTHER MISC EXP.	\$2,000	\$2,000
4926305 - TRANSFER TO RED AUTH	\$45,700	\$0
4926350 - TRANSFER TO LIQUID FUEL FUND	\$0	\$0
4926931 - TRANSFER TO STREETSCAPE CAP	\$0	\$0
4926960 - TRANSFER TO DOWNTOWN PARTNER	\$9,000	\$9,000
4936310 - APPRAISAL PROFESSIONAL SERVICES	\$4,550	\$500
4936311 - OPEB CALCULATION	\$3,500	\$500
4936520 - DONATIONS	\$1,500	\$1,500
4967300 - NON-RECURRING SPECIAL EXPENSE	\$0	\$0
4980000 - RESTRICTED RESERVE	\$52,000	\$5,000
4996100 - PRIOR YEAR LIABILITIES	\$9,527	\$8,812
	<u>\$5,880,000</u>	
TOTAL EXPENDITURES		\$6,060,000



City of Pittston

Fiscal Year 2020

Approved Budget

APPROVED BUDGET: LIQUID FUELS FUND

City of Pittston

LIQUID FUELS FUND

The Pennsylvania State Government levies a tax on all liquid fuels (primarily gasoline) and fuels (diesel fuel and all other special fuels except dyed diesel fuel, liquid fuels and alternative fuels) used or sold and delivered by distributors in Pennsylvania. A portion of this tax is distributed to municipalities for expenditure for roadway maintenance and street lighting.

The City of Pittston prudently utilizes its Liquid Fuels Funds to maintain and improve eligible city roadways, pay for winter snow-plowing and ice abatement, and for the cost of street lighting and traffic signals. A 2015 city project to convert all of our streetlights to cost-effective LED light fixtures dramatically decreased the cost of maintenance and electricity for the streetlights.

STREET REPAVING

Through use of Liquid Fuels Funds, as well as a partnership with the local water utility and the state department of transportation (PENNDOT) **many city streets have been repaved** in recent years:

- In **2019**, a portion of Thistle Street was repaired while the Liquid Fuels Fund balance accumulated to provide funding for multi-street 2020 project. Additionally, PENNDOT began work on a project to repave Searle Street, to be completed during 2020.
- In **2018**, the following streets were repaved: Cliff Street; Tompkins Street from West Columbus Avenue to West Street; Garfield Street from River Street to Tompkins Street; West Frothingham Street from River Street to Tompkins Street; West Oak Street from River Street to Tompkins Street; River Street from West Oak Street to West Frothingham Street;
- In **2017**, no significant street repaving was completed during due to the severe blizzard of March 2017 during which the city expended tens of thousands of dollars in Liquid Fuels Funds and General Funds to address the snowfall emergency.
- In **2016**, the following streets were repaved: Dewitt Street; Ormsby Alley from Dewitt to Green Streets; portion of Spring Street between Tomato Festival Drive and Market

Street; intersection of Cornelia and New Streets; drainage swale along East Columbus Avenue; Market Street; Wood Street; Stark Street; lower Church Street; Butler Street; East Columbus Avenue

- In **2015**, the following streets were repaved: North Main Street, Parsonage Street, East Frothingham Street, East Oak Street, Cron Street, last block of Carroll Street.
- In **2014** the following streets were repaved: William Street, Kennedy Boulevard, John Street, Lower Market Street from South Main Street to Kennedy Boulevard, Swallow Street, Defoe Street, Bolin Street, Atlantic Alley, Curtis Street, Wilford Street, Reap Court.
- In **2013** the following streets were repaved: New Street from Cornelia Street to the City limits; Wilford Street from New Street to the dead end; Dock Street from North Main Street to Kennedy Boulevard; Water Street from North Main Street to Kennedy Boulevard; Cron Street from Water Street to the terminus; Morgan Lane
- In **2012**, road-paving included: Plank Street, Broad Street, Front Street, Union Street.

This street paving was accomplished through city appropriations and by utility companies and the state government:

- **Investments by Pennsylvania American Water Company.** For the last several years. the city has worked closely with the Pennsylvania American Water Company, which has replaced thousands of feet of water mains on city streets and repaved the affected streets at no cost to the city. During 2015-2016, Wood, Stark, East Frothingham, East Oak, Butler and parts of Tompkins and Church Streets all had new water mains installed and were repaved by the water company. This work continued in 2016 with the installation of a new water main and the repaving of Market Street from South Main Street to the city limits at Pittston Township, and in 2017-2018 with work on Tompkins and Cliff Streets.
 - **Investments by Pennsylvania State Department of Transportation (PENNDOT).** Additionally, with the encouragement of city officials, the state transportation department, PENNDOT, has invested in repaving state highways in the city. In recent years, PENNDOT has repaved: Plank Street, North Main Street, Kennedy Boulevard, and East Columbus Avenue.
-

FY 2020 APPROVED LIQUID FUELS FUND

FY 2019
Budget

APPROVED
FY 2020

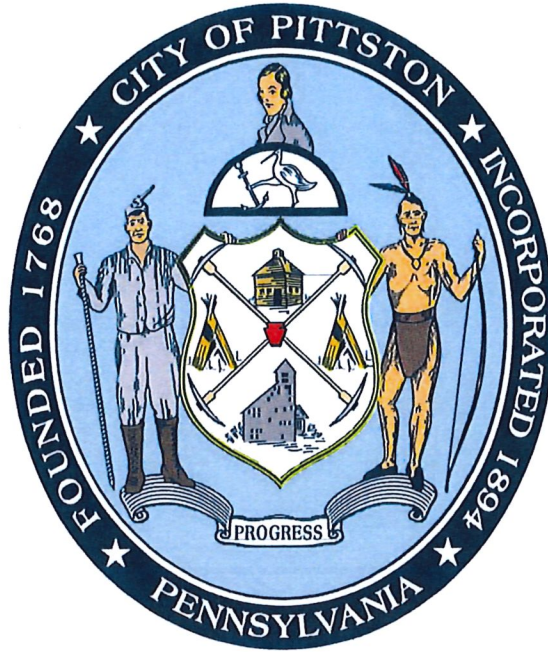
REVENUE

3414100 · INTEREST-LIQ FUELS	\$1,200	\$1,100
3556050 · LIQUID FUELS TAX	\$240,900	\$230,000
3556060 · PEN DOT PLOWING PAYMENT	\$0	\$6,500
3894000 · OTHER MISCELLANEOUS REVENUE	\$20,768	\$0
3914401 · CURRENT YEAR REFUND	\$2,551	\$0
3990000 · USE OF UNRESERVED FUND BALANCE	\$29,581	\$102,000
<u>Total Revenue</u>	<u>\$295,000</u>	<u>\$338,500</u>

Expenditures

4036220 · CHECK CHARGE	\$220	\$0
4306370 · VEHICLE REPAIR-STREET	\$10,000	\$7,500
4306700 · CAPITAL PURCHASE-LF	\$35,000	\$35,000
4316200 · SUPPLIES-STREET/GUTTERS	\$3,000	\$3,000
4316370 · REPAIRS & MAINT SERVICES-STREET	\$4,000	\$4,000
4316450 · CONTRACTED SERVICES-STREET/GUTT	\$5,000	\$5,000
4316490 · OTHER SERV CHARGES/STREET-GUTT	\$6,000	\$2,000
4316700 · CAPITAL PURCHASES-STREET/GUTTER	\$19,800	\$0
4326200 · SUPPLIES-SNOW REMOVAL	\$35,000	\$35,000
4326260 · SMALL TOOLS/EQUIP-SNOW REMOVAL	\$6,500	\$5,000
4326370 · REPAIR-MAINT/SNOW REMOVAL	\$5,000	\$2,500
4336200 · SUPPLIES-TRAFFIC SIGNALS/SIGNS	\$7,500	\$6,000
4336300 · STREET SIGNS	\$10,000	\$6,000
4336360 · ELEC SERVICE-TRAFFIC SIGNAL	\$4,000	\$1,000
4336370 · REPAIRS/MAINT-TRAFF SIG/SIGNS	\$2,000	\$3,000
4336450 · CONTRACTED SERV-TRAFF SIG/SIGNS	\$8,000	\$6,500
4336600 · CAPITAL CONSTRUCT-TRAFF SIG-SIGN	\$11,850	\$0
4336700 · CAPITAL PURCHASE-TRAFF SIG/SIGN	\$20,000	\$12,000
4346360 · PUBLIC UTILITY SERV-ST LIGHTING	\$32,000	\$30,000
4346370 · REPAIR & MAINT SERV-ST LIGHTING	\$500	\$500
4366370 · REPAIR & MAINT. STORM SEWER	\$25,000	\$25,000
4376450 · CONTRACTED SERV-REPAIR TOOL/MAC	\$2,000	\$2,000
4376700 · CAPITAL PURCHASES-TOOLS & EQUIP	\$7,500	\$5,000
4386100 · PENNDOT FEES	\$250	\$250

4386200 · SUPPLIES-MAINT & REPAIR HIGHWAY	\$7,500	\$7,000
4386450 · CONTRACTED SERV.-REPAIR HWYS	\$12,000	\$15,000
4386600 · CAPITAL CONSTRUCTION-REPAIR HWYS	\$15,380	\$120,250
Total Expenditures	<u>\$295,000</u>	
	<u><u> </u></u>	\$338,500



City of Pittston
Fiscal Year 2020
Approved Budget

**APPROVED
BUDGET:
SEWER
MAINTENANCE
FUND**

City of Pittston

Sewer Maintenance Fee:

Legislation

A large portion of the Pittston City Sewer System was constructed more than 100 years ago. Due to the age of this system the city continually expends large amounts of funds to maintain, repair and replace sewer mains, manholes and catch basins (street drains) throughout the city. To ensure funding is available for regular maintenance, emergency repairs and scheduled replacement of areas of the city sewer system, the city has established a special fund, called the "Sewer Maintenance Fund" where revenue is collected and utilized exclusively for the repair, maintenance and replacement of the sewer system.

Adopted by Ordinance set forth in Pittston City Code, Chapter 386 Sewers and Sewage Disposal, Article IV Sewer Rents and Charges, Sections 386-17 to 386-21. This a Special Purpose Revenue Fund used to finance the maintenance of the city sewer system. Essentially, an annual fee is levied on each residential and commercial structure in the city and funds collected from those fees are deposited into the Sewer Maintenance Fund and spent on the repairs, maintenance and replacement of the city sewer system.

Pittston City Code Section 386-18(A) states that the City Council by Resolution shall set the sewer maintenance fee schedule. Each "Equivalent Residential Dwelling Unit" pays a set fee and commercial properties are charged based on water volume used per their water meter.

Ordinance, File of Council #4 of 2009, authorized a \$9,200,000 Sewer Revenue Note to be repaid through "revenue generated from the operation of the sewer system." Accordingly, the debt service for this note is annually appropriated within the expenditures of the Sewer Maintenance Fund.

City of Pittston

Sewer Maintenance Fee:

Annual Budget

By ordinance, the City Council enacts an annual budget for the Sewer Maintenance Fund appropriating funds for the following:

Revenue for the Sewer Maintenance Fund includes:

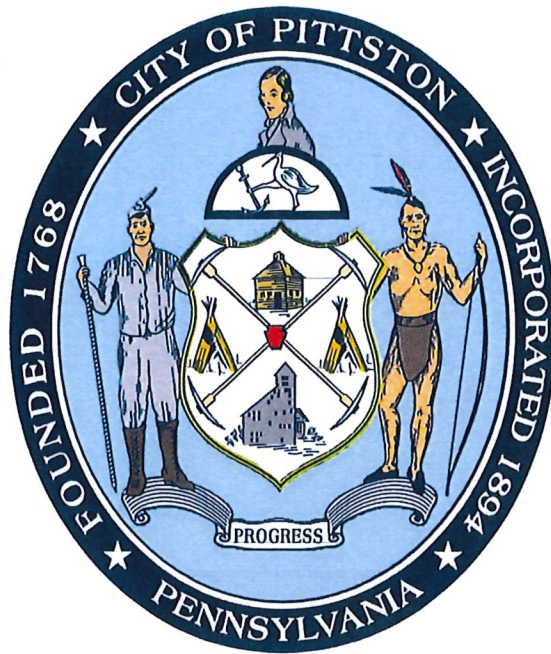
- 100% of the City Sewer Maintenance Fee levy;
- Interest earnings;
- Annual reimbursement for sanitary sewer repairs up to \$25,000 provided by the Wyoming Valley Sanitary Authority;
- Insurance payments related to recapture of costs from identified damages to the sewer system.

Expenditures for the Sewer Maintenance Fund include:

- Required auditing of the fund;
- Creation of Ordinances, Resolutions and administrative functions associated with the fund;
- Engineering services related to the sewer system;
- Utility bills related to the city's use of the sewer system;
- Debt Service Repayment of the 2009A Sewer Revenue Obligation Note used for extensive repair and enhancement of a portion of the sanitary and stormwater sewer system (PENNVEST);
- Materials, supplies, tools, and equipment used by the city Streets and Sanitation Department in the maintenance and repair of the sewer system;
- PAYGO Capital projects to purchase sewer maintenance equipment or conduct large repairs on the sewer system without taking on debt;
- Recapture of Street Department personnel costs incurred for sewer maintenance and repairs;
- Contractual repairs of the sewer system and its components for repairs and maintenance beyond the capability of the city Streets and Sanitation Department;
- Transfer to the General Fund of Direct and Indirect Cost Recovery associated with the operation, maintenance and repair of the sewer system expensed within the General Fund.

	<u>FY 2019 Budget</u>	<u>Approved 2020</u>
REVENUE		
3324001 · WVSA REIMBURSEMENT--SANITARY	\$25,000	\$25,000
3324002 · WVSA REIMBURSEMENT— STORMWATER	\$23,800	\$24,500
3414100 · INTEREST SEWER MAINT FUND	\$1,200	\$1,500
3644120 CITY SEWER MAINTENANCE FEE	\$1,250,000	\$1,254,000
3994000 USE UNRESTRICTED FUND BALANCE	\$0	\$40,000
TOTAL REVENUE	\$1,300,000	\$1,345,000
EXPENDITURES		
4006310 · AUDITING/ACCOUNTING	\$7,000	\$8,000
4006455 · COMPUTER MEMORY BACK-UP	\$2,000	\$2,000
4026185 · WORKER'S COMP-PRIOR YEAR	\$10,000	\$0
4026310 · CONTRACTED SERVICES/ FINAN ADMIN	\$500	\$500
4026510 · ORDINANCE CODIFICATION	\$2,000	\$2,000
4036220 · BANK & CHECK PRINTING FEES	\$100	\$100
4046450 · SPECIAL LEGAL SERVICES	\$36,000	\$36,000
4076400 TYLER ACCOUNTING SOFTWARE UPGRADE	\$0	\$40,000
4086310 · ENGINEERING SERVICES/ENGINEER	\$500	\$500
4096360 · PUBLIC UTILITY SER.	\$1,000	\$0
4116360 · PUB. UTILITY SERVICE	\$400	\$0
4276360 · PUBLIC UTILITY SERVICE	\$200	\$0
4306360 · PUBLIC UTILITY SERV.	\$200	\$0
4306370 · REPAIR-MAINT EQUIPMENT	\$4,000	\$4,000
4316700 · CAPITAL PURCHASE STREET/GUTTER	\$19,800	\$0
4356370 · REPAIRS & MAINT SIDEWALKS	\$3,500	\$3,500
4366200 · SUPPLIES/STORM SEWERS & DRAINS	\$15,000	\$15,000
4366260 · SM TOOLS/MINOR EQUIP STORM SEWER	\$9,000	\$9,000
4366370 · REPAIR/MAINT STORM SEWER/DRAINS	\$35,000	\$35,000
4366375 · REPAIR/MAINT SANITARY SEWER	\$5,000	\$10,000
4366380 · RENTAL EQUIP/STORM SEWER & DRAINS	\$2,000	\$1,000

4366450 · CONTRACT SERVICE /STORM SEWER/DRAINS	\$25,000	\$25,000
4366460 · WVSA-BILLING FEE-QUARTERLY	\$74,600	\$90,000
4366465 · WVSA-STORM WATER FEES	\$3,000	\$8,000
4366466 · MS4 PERMIT FEE	\$500	\$600
4366470 · DELINQUENT ACCT COLLECTION FEES		\$3,500
4366480 · ST DEPT BUILDING MAINT & REPAIR	\$2,500	\$3,000
4366490 · PENNVEST LOAN PAYMENT	\$572,000	\$590,000
4366600 · CAPITAL CONST. SEWER MAINS	\$102,000	\$105,000
4366700 · CAPITAL PURCH/SEWER	\$35,000	\$35,000
4846002 · VEHICLE INSURANCE ST DEPT	\$6,600	\$7,000
4896490 · OTHER MISC EXP	\$4,000	\$5,000
4926010 · TRANS TO GEN FUND/ INTERFUND OPERATING	\$300,000	\$305,000
4926013 · TRANSFER TO LIQUID FUELS	\$20,800	\$0
4936100 · BUDGET RESERVE	\$100	\$100
4996100 · PRIOR YR LIABILITY	\$700	\$1,200
TOTAL EXPENDITURES	<u>\$1,300,000</u>	
		<u>\$1,345,000</u>



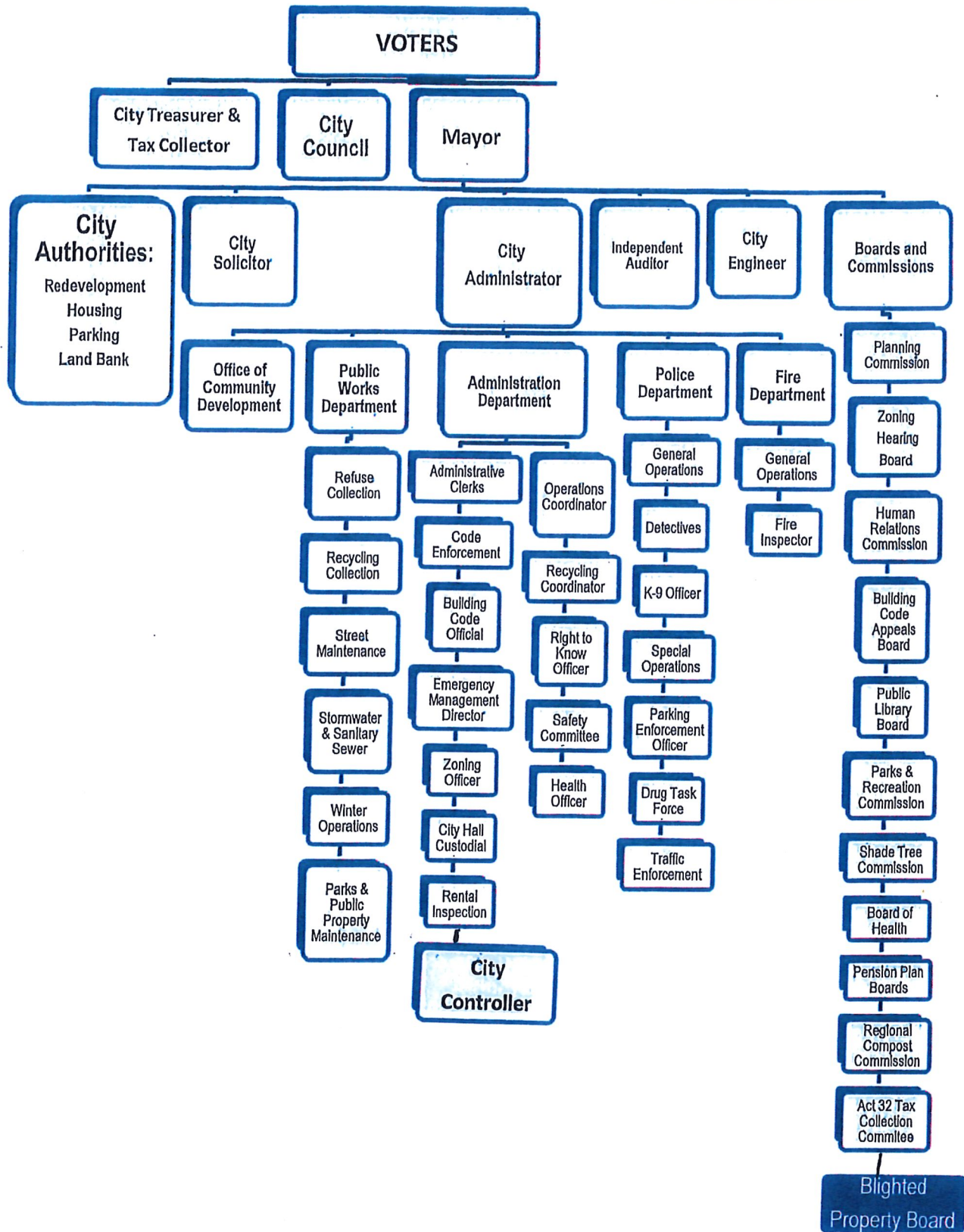
City of Pittston

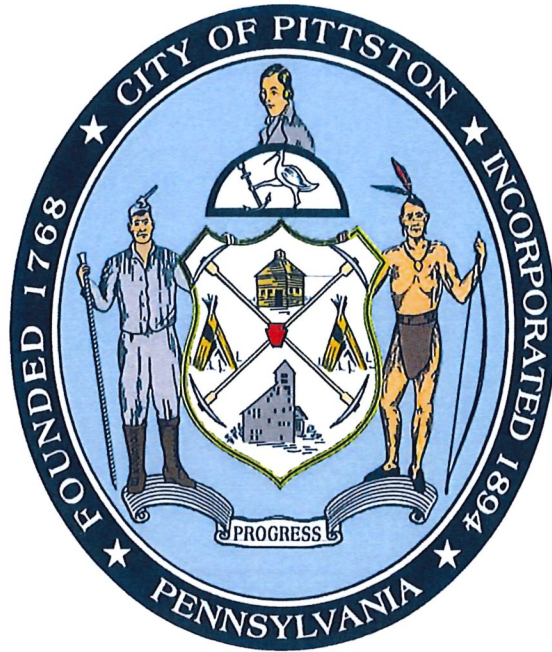
Fiscal Year 2020

Approved Budget

ORGANIZATIONAL CHART

CITY OF PITTSTON: ORGANIZATION CHART





City of Pittston

Fiscal Year 2020

Approved Budget

CITY

DEMOGRAPHICS