



City of Pittston Conditional Use Application

Office of Code Enforcement
35 Broad St.
Pittston, PA 18640
www.pittstoncity.org
570.654.0513 Ext 221

INSTRUCTIONS

1. Complete the application. Please print legibly or type the information.
2. Sign and Date the application.
3. You must address the use and consideration to its location as it relates to adjacent, established or intended uses, or to the planned growth of the community.
4. A complete application, with plans, applicable reports, drawings, and any additional information relevant to the request must be submitted to the City's Zoning Officer.
5. The application and seven (7) sets of all additional materials submitted with the application must be originals. The City will not accept fax copies of any materials associated with the application.
6. The fee is currently \$400.00. Fees are subject to change at any time, and are determined by the City Council of the City of Pittston. This fee must be paid in full at the time of application submission or the application will not be accepted. Checks are to be made payable to the City of Pittston.
7. There may be additional review or transcription fees that incur during the application process as set by Resolution and approved by the City Council of the City of Pittston.
8. If the application submitted is not complete, the City reserves the right to immediately deny the application and return it to the Applicant without the Planning Commission's and City Council's review and action on the application.
9. I/We have read and understand the directions:

Signature

Date

Print Name



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Property Location/Address: _____

Tax Parcel ID: _____

Zoning District: _____

Current Use of
Property: _____

Proposed Use of
Property: _____

Briefly describe the purpose of this application and reference the relevant sections of Chapter 480 of the City Code (please continue on a separate sheet of paper, if necessary):

List all of the names and addresses of the owners of the properties within 200 feet of the subject property measured from a right angle from all points on every property line (refer to Section 480.32 of the City Code):



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Applicant Information:

Name: _____

Phone: _____

Address: _____

Email: _____

Property Owner Information (if different from the Applicant):

Name: _____

Phone: _____

Address: _____

Email: _____

Will the applicant (s) be represented by another person or counsel? Yes No

If yes, please provide their name, address, phone number and email address:

Name: _____

Phone: _____

Address: _____

Email: _____

I hereby authorize the City of Pittston Council Members, City of Pittston staff and any City consultants to enter the exterior premises of this property between 8:00am and 8:00pm, at their own risk, while this application is being considered for approval, as needed to determine compliances with the City Ordinances.
